



# **LYNEHAM HIGH SCHOOL**

Care Quality Creativity



## **Late Submission of Work and Extension Policy - DRAFT**

The development of organisational skills and the ability to meet deadlines and handle work pressures are important life skills. Students are encouraged to seek support from their teachers, parents and members of the Student Services team if they are experiencing difficulty meeting deadlines. It is important that all required work be submitted on time and that class tests, where possible, be taken at the scheduled time on the scheduled day.

The introduction of the Australian Curriculum and assessment against the Achievement Standards has meant significant changes to the ways in which student achievement is assessed and grades are awarded. These changes mean that grades are determined by achievement against these standards for each subject and year level.

Students' work will not be accepted after the teacher has returned marked pieces of work to other students in the class. This is usually within two weeks of the due date. Teachers will give due warning to students about when this will occur. This will apply to all subjects and all year levels. Requests for extensions should be made before the due date and will be provided at the discretion of the teacher.

*Last reviewed September 2013*

*Reviewed by Curriculum Committee and Executive Team*