



LYNEHAM HIGH SCHOOL

Care Quality Creativity



Permission to publish student's personal information

Lyneham High School publications and website contain important information about programs and activities at the school. This may require some personal information or works by students to be published. (e.g. individual student photos, sporting teams, school band photographs). Lyneham High School publications include prospectus, handbooks, computer presentations, newsletters and yearbooks.

The school at times host events that attract media attention and occasionally students have significant achievements that warrant promoting in the media.

If you **agree** to have this information published on the internet you need to be aware of the following:

- The information can be copied and used by any internet user
- Once the information has been published on the internet, Lyneham High School has no control over its subsequent use and disclosure.
- It will accessible to millions of users all over the world
- Photographs will be published on the website for the purpose of promotion

Parents/Guardians should also be aware the permission sought is for the time the student attends Lyneham High School. The onus is on the parent/guardian to advise the school of any change in circumstances or if they wish to revoke their consent.

Each year Lyneham High School invites professional photographers into the school to take photographs of the students. The purposes of these are as follows:

- Families receive a portrait of their child
- Students can receive an identity card
- A souvenir photo of the year group is created
- The school has photos of all of its students for administration and safety reasons
- Specialist groups such as school captains, sporting teams, LEAP, SRC and Band are also taken.

We need your permission to allow the photographer access to your child's name and year group for the purposes of collating the year photo. The year group photo would identify your child by photo and name. Purchase of these photos is only accessible to families of Lyneham High School students.

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I give permission for my child/ren to be present when the media is reporting on general school activities. I understand that my child may be filmed or photographed in school activities, and that some of these photos may be published on the website, newspaper or TV.

Information on this form is personal and will be stored, used and disclosed in accordance with the requirements of the Privacy Act 1988 and the Freedom of Information Act 1989.

Student Name (please print).....Date.....

Parent/Carer Name (please print).....Parent/Carer Signature.....

I authorise the school to use and/or release my child/ren's name and year for the above purpose.

Student Name (please print)..... Date.....

Parent/Carer Name (please print)..... Parent/Carer Signature.....

There are four issues of the newsletter each term which are available for viewing on the LHS website using your child's logon and password. Please supply your email address and we will notify you when each newsletter is online: **email address**.....

The onus **is on you** to advise the school of any change of email address, street address or phone numbers.
If you do not have access to the internet a hard copy is available at the front office.