



# LYNEHAM HIGH SCHOOL

Care Quality Creativity



## Acceptable Use of ICT Code of Practice for Students

Lyneham High School has a number of facilities which enable you to access information on computer networks such as the Internet.

To ensure fair and equitable access for all members of the school community who wish to make use of these facilities, all users are required to sign an agreement to abide by certain rules which are described in a code of practice. Most of these rules are ones you would be expected to follow on any computer network.

To make use of the school's networked computing facilities, please ensure that you have read and understood the following code of practice, then sign the agreement below.

### Code of Practice

When using the school's facilities to access computer networks:

#### YOU MAY:

- find, copy, and/or print information required for any of your school courses;
- collaborate or share information relevant to your courses with students or teachers in other schools;
- download files containing information or software relevant to any of your school courses where this action does not involve a breach of copyright laws;
- undertake any other special project which is approved by a teacher at the school;
- access e-mail through a web-based account.

#### YOU MAY NOT:

- e-mail or display offensive messages or pictures;
- use obscene language;
- harass, insult or attack others;
- damage computers, computer systems or computer networks, for example, by propagating viruses or interfering with system configurations;
- violate any laws, for example, those related to copyright and privacy
- use others' passwords;
- trespass in others' folders, files or systems;
- intentionally waste limited resources;
- use the network for commercial purposes;
- use the network for any purpose that is not directly related to your studies at Lyneham High School.

#### VIOLATIONS OF THESE RULES MAY RESULT IN:

- parents/carers being contacted and informed of the student's breach of the Code of Practice;
- loss of access to the school's computer network (including the Internet);
- school based consequences such as detention, in-school suspension or formal suspension;
- legal action if deemed appropriate.

I have read and understood the Lyneham High School Students' ICT Code of Practice.

I agree to abide by the code and any other relevant rules that may be set by the school.

Name: \_\_\_\_\_

ID No: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

This document will be kept on record at the school. A copy can be sent home on request.

***Please return this Code of Practice to school as soon as possible.***